



Agency Republic Internship

The Agency

We are a Republic - a coming together of people who can make great work happen. The notion of being a republic, more of a gathering than a hierarchy, felt different when we launched and it still makes us proud.

We help clients develop successful strategies by putting digital at their heart. We advise clients on how they should use digital technology to build brand success in the short, medium and long-term. We then produce innovative, creative, future-facing communications and brand platforms to drive businesses forward.

How we do it?

The more open we are the better we will be – connecting with people (internally and externally) to combine their ideas and talents in new ways for the benefit of our clients. We believe creativity is a highly collaborative, cumulative and social activity in which people with different skills, points of view and insights share and develop ideas together. This is why we are called Agency Republic and this is why we develop successful creative solutions for brands

Our approach delivers success for some of the world's biggest brands – from Sony PlayStation, to Vodafone, to Nivea & Danone. We have won many UK and Global awards over the years including D&AD, Cannes, Campaign Big, One Show, Webby, BIMA, IAB Creative Showcase and Creative Circle.

We have been Marketing Magazine's Digital Agency of the Year 4 times and Campaign Magazine's Digital Agency of the Year.

What's the opportunity?

We're looking for a smart and enthusiastic intern to join our client service team. It is a paid internship, and we are able to offer £150 per week to help towards expenses. Ideally someone would be with us for up to 3 months. There is potential for this to be a permanent role if things go well.

The Role

You'll be responsible for supporting the client service team across a number of our flagship accounts: Vodafone, Nivea, Danone, and Jack Daniels. You'll be fully involved in all aspects of client service including:

- Liaison with day to day client contacts, both over the phone and face to face at client meetings
- Co-ordinating and setting up internal and external meetings including client status meetings
- Monitoring competitive activity, preparing competitive reports and analysis
- Producing status and contact reports and distributing to all meeting attendees
- Assisting with research and compilation of data for reporting purposes
- Delivering tasks within timescales/deadlines given

To succeed in the agency environment you'll need to:

- Take initiative and contribute ideas on an ongoing basis
- Actively contribute to all meetings attended, both internally and externally
- Develop and maintain excellent relations with the internal agency departments
- Understand and integrate with the agency systems
- Participate in key agency activities

Your Experience and Qualities

No previous experience is required but you need to be of graduate level with:

- Excellent computer skills (excel, word, powerpoint)
- Social Media savvy with an inquisitive mind
- Passion for digital marketing
- Impeccable attention to detail
- Highly literate and numerate
- Highly organized and capable of multi tasking
- Team player and calm under pressure
- Positive 'can do' attitude, so willing to roll their sleeves up and get on with it!

If you would like the chance to gain some experience at Agency Republic, email jobs@agencyrepublic.com with your CV and tell us what sets you apart and makes you the ideal intern for us. AND in less than 150 words, provide us with an argument, for and against, on why Facebook is going to be dead in 2 years time!